



STATE OF FLORIDA  
CORRECTIONAL MEDICAL AUTHORITY

**CMA In-Person Board Meeting Minutes**  
**August 2, 2019**  
**9:00 AM-12:00 PM**

**Location:** The Correctional Medical Authority Board met in Room 2103, The Capitol, 400 South Monroe Street, Tallahassee, FL. A conference call line was also provided for Board Members and guests to call in (conference call number: 1-888-585-9008; conference room number: 820659826#. A notice of the meeting was published in the Florida Administrative Weekly and emailed to CMA Board Members, the Florida Department of Corrections, the Florida Department of Management Services, and Centurion.

**Board Members Present:** Dr. Peter C. Debelius-Enemark, and Kris-Tena Albers

**Board Members Present by Phone:** Lee Chaykin, and Ryan Beaty

**CMA General Counsel Present:** Breck Brannen

**CMA Staff Present:** Jane Holmes-Cain, Shelby Henderson, Lynne Babchuck, Jane Wynn, April Johnson, and Nadege Dieujuste

**Florida Department of Corrections Staff Present:** Laura Carter, Paula Foskey, Dr. Kalem Santiago, and Ian Carnahan

**Centurion Representatives Present:** Victoria Love, and Dr. John Lay

**Centurion Representatives Present by Phone:** Linda Cummings, Rhonda Sweitzer, Amanda Oak, and Ruth Feltner

**I. Call to Order-Dr. Peter C. Debelius-Enemark, CMA Board Chair**

- Chair, Dr. Peter C. Debelius-Enemark officially called the meeting to order at 9:07 a.m., without a quorum present.
- Meeting attendee introductions were made.

**II. Approval of April 2019 Meeting Minutes-Dr. Peter C. Debelius-Enemark, CMA Board Chair**

- Approval of April meeting minutes were postponed because there was not a quorum. The minutes will be approved during the next board meeting.

**III. Quality Management Report-Jane Holmes-Cain, CMA Executive Director**

- The next QMC meeting will be September 27, 2019. Region III and IV cases will be reviewed.

#### **IV. Director's Report-Jane Holmes-Cain, CMA Executive Director**

- An update regarding the CMA's monitoring of FDC's Disability Rights Settlement Agreement was provided.
- A summary of survey findings and a comparison from the previous survey findings was provided for the following institutions: Charlotte CI, Hamilton CI, and Madison CI. Full survey reports are available for review on the CMA website.
- A summary of Corrective Action Plan (CAP) assessments was provided:

##### **1<sup>st</sup> CAP Assessment**

- Lowell (CI) (Open)

##### **2<sup>nd</sup> CAP Assessment**

- South Bay CF (Open)
- Baker CI (Open)

##### **3<sup>rd</sup> CAP Assessment**

- Sumter CI (Open)
- Marion CI (Open)
- Taylor CI (Open)
- Baker CI (Closed)

##### **4<sup>th</sup> CAP Assessment**

- Suwannee CI (Open)

##### **6<sup>th</sup> CAP Assessment**

- Santa Rosa CI (Open)

- Board members requested information regarding financial consequences resulting from CAPs not closing after two assessments. Specifically, board members wanted to know the total amount of financial consequences paid to date. FDC representatives did not have the information readily available but stated that they would provide the information to the board.
- Upcoming surveys include Graceville CI (July), Okaloosa CI (August), Walton CI (August), and Florida Women's Reception Center (FWRC) (September).
- Upcoming CAP assessments include Jackson CI (1<sup>st</sup> Assessment), Holmes (1<sup>st</sup> Assessment), Reception and Medical Center (1<sup>st</sup> Assessment), Dade CI (1<sup>st</sup> Assessment), Okeechobee CI (1<sup>st</sup> Assessment), Moore Haven CF (1<sup>st</sup> Assessment), Columbia CI (2<sup>nd</sup> Assessment), North West Florida Reception Center (2<sup>nd</sup> Assessment), Wakulla CI (3<sup>rd</sup> Assessment), Lake CI (3<sup>rd</sup> Assessment), Taylor CI (4<sup>th</sup> Assessment), Sumter CI (4<sup>th</sup> Assessment), Marion CI (4<sup>th</sup> Assessment), and Zephyrhills CI (5<sup>th</sup> Assessment).

## **V. Florida Department of Corrections (FDC), Office of Health Services (OHS) Report-Laura Carter, Chief of Health Services Administration**

- Centurion of Florida's health services contract was amended to extend for an additional three years. The contract began July 1, 2019. Additionally, the contract amendment included a provision for Centurion to develop an electronic medical record (EMR). The anticipated date for the EMR to be implemented is June 2020.

## **VI. Centurion Report-Victoria Love, Centurion Regional Vice President of Operations**

- With the start of a new contract period and on-going litigation requirements, Centurion has been focused on staffing and staff retention.

## **VII. New Business/Miscellaneous**

- No new business

## **VIII. Closing and Adjournment**

- No further business was discussed, and the meeting was adjourned at 9:52 a.m.