

**CORRECTIONAL MEDICAL AUTHORITY (CMA)  
MINUTES FROM BOARD MEETING  
December 30, 2014  
TALLAHASSEE, FLORIDA**

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**AGENDA ITEM - DISCUSSION**

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**LOCATION:** The Correctional Medical Authority held their monthly board meeting in Tallahassee, Florida, (Conference Call: 1-888-670-3525; Conference Code: 6468673392#) at 2:00 PM. Notice of the meeting was published in the Florida Administrative Weekly and emailed to CMA members.

**MEMBERS PRESENT:** Dr. Peter C. Debelius-Enemark, Ms. Annette Phelps, Mr. Ryan Beaty, Ms. Leigh Ann Cuddy, Mr. Lee Chaykin, Dr. Kathy Langston

**CMA STAFF PRESENT:** Jane Holmes-Cain, Teri Palmer

**CALL TO ORDER:** Chair - Dr. Peter C. Debelius-Enemark officially called the meeting to order at 2:02 p.m. and a quorum was confirmed

❖ **DIRECTOR'S REPORT:** Jane Holmes-Cain - Executive Director

**Annual Report:** A brief overview of the contents of the 2013-2014 Fiscal Report outlining the CMA's activities for last fiscal year was given. After review the board had no questions.

The 2015-2016 DOC budget recommendation letter will be reviewed at the January meeting in Tallahassee.

❖ **APPROVAL OF THE 2013-2014 ANNUAL REPORT:**

Chair - Dr. Peter C. Debelius-Enemark called for a motion. Board member Ryan Beaty moved and Annette Phelps seconded the approval of the 2013-2014 Annual Report which was unanimously approved.

❖ **NEW BUSINESS/MISCELLANEOUS:**

Board members were invited to attend in person the January 2015 board meeting to be held at the Capitol.

❖ **ADJOURNMENT:**

The meeting was adjourned at 2:08 p.m.

Respectfully submitted,

Teri Palmer, BSW