



STATE OF FLORIDA  
CORRECTIONAL MEDICAL AUTHORITY

**CMA Board Meeting Minutes**  
**December 30, 2015**  
**2:00 p.m-2:30 p.m.**

**Location:** The Correctional Medical Authority Board met in Suite 1602, The Capitol, and 400 South Monroe Street, Tallahassee, FL. A conference call line was also provided for board members and guests to call in (conference call number: 1-888-670-3525; conference code: 9031004223#). A notice of the meeting was published in the Florida Administrative Weekly.

**Board Members Present by Phone:** Dr. Peter C. Debelius-Enemark, Dr. Kathy Langston, Annette Phelps, Ryan Beaty, Lee Chaykin, and Dr. Michael Adu-TuTu

**CMA Staff Present:** Jane Holmes-Cain, Amanda Gaddis

**I. CALL TO ORDER:** Chair - Dr. Peter C. Debelius-Enemark officially called the meeting to order at 2:02 p.m. and a quorum was confirmed

**II. DIRECTOR'S REPORT:** Jane Holmes-Cain - Executive Director

- A brief overview of the contents of the 2014-2015 Annual Report and Report on Elderly offenders was provided.
- The 2016-2017 FDC budget recommendation letter was reviewed.

**III. APPROVAL OF THE 2014-2015 ANNUAL REPORT:**

Chair - Dr. Peter C. Debelius-Enemark called for a motion. The motion was seconded and the 2014-2015 Annual Report was unanimously approved.

**IV. NEW BUSINESS/MISCELLANEOUS:**

No new business was discussed. The next board meeting will be an in-person meeting in March.

**V. ADJOURNMENT:**

The meeting was adjourned at 2:15 p.m.