



STATE OF FLORIDA  
CORRECTIONAL MEDICAL AUTHORITY

**CMA In-Person Board Meeting Minutes**  
**March 24, 2016**  
**9:00 a.m-12:30 p.m.**

**Location:** The Correctional Medical Authority Board met in Room 2103, The Capitol, 400 South Monroe Street, Tallahassee, FL. A conference call line was also provided for board members and guests to call in (conference call number: 1-888-670-3525; conference code: 9031004223#). A notice of the meeting was published in the Florida Administrative Weekly and emailed to CMA board members, the Florida Department of Corrections, the Florida Department of Management Services, Corizon, and Wexford.

**Board Members Present:** Dr. Peter C. Debelius-Enemark, Annette Phelps, and Ryan Beaty

**Board Members Present by Phone:** Lee Chaykin and Leigh Ann Cuddy

**CMA General Counsel Present:** Breck Brannen

**CMA Staff Present:** Jane Holmes-Cain, Amanda Gaddis, Lynne Babchuck, April Johnson, Kathy McLaughlin, and Monica Dodrill

**Florida Department of Corrections Staff Present:** Dr. Olu Ogunsanwo, Dr. Timothy Whalen, Tom Reimers, Dr. Stephen Whitfield, David Randall, Collean D'Acquisto, Dr. Thomas Shields, and Dr. Dean Aufderheide

**Corizon Representatives Present:** Elaine Carpino-Pettigrow, Michael Johnson, Dr. Daniel Cherry, Dr. Mark Fleming, and Bill Steiger

**Corizon Representatives Present by Phone:** Linda Cummings, Ed Zinnie, Ruth Feltner, Helen Snead, and Michelle Hanson

**Wexford Representatives Present by Phone:** Don Hulick, Marty Kovacs, Troy Kilpatrick, and Helen Greig

**Florida Department of Management Services:** Neal Morris

### **I. Call to Order- Dr. Peter C. Debelius-Enemark, CMA Board Chair**

- Chair, Dr. Peter C. Debelius-Enemark officially called the meeting to order at 9:01 a.m., with a quorum present.
- Meeting attendee introductions were made.
- Board members were notified of Dr. Michael Adu-Tutu's resignation from the Board.

### **II. Approval of November and December 2015 Meeting Minutes-Dr. Peter C. Debelius-Enemark, CMA Board Chair**

- November and December 2015 meeting minutes were approved by the board.

### **III. Quality Management Report-April Johnson, CMA Analyst**

- An update regarding the February 25, 2016 Quality Management Committee (QMC) meeting and summary of QMC meeting recommendations were provided
- A formal copy of QMC recommendations will be sent to the Department and Wexford.
- The next QMC meeting will be held in May 2016 and will focus on mortality reviews for private correctional facilities. This will be the first time the QMC has reviewed mortality cases for private facilities.

### **IV. Suicide Update-Dr. Dean Aufderheide, OHS Director of Mental Health Services**

- Dr. Aufderheide presented on FDC's suicide prevention activities and use of psychometric assessments to determine suicide risk. He also discussed the difference between suicide and self-harm.
- Dr. Debelius-Enemark made a motion that the Board formally support FDC's efforts to increase the use of psychometric tools for suicide risk assessments. The motion was seconded by Ryan Beaty, and passed.

### **V. Director's Report-Jane Holmes-Cain, CMA Executive Director**

- Monica Dodrill, new CMA Mental Health Analyst, was introduced.
- A summary of survey findings for the following institutions was provided: Reception and Medical Center (RMC), Dade CI, Graceville CF, Gulf CI, Okaloosa CI, and Walton CI. Full survey reports are available for review on the CMA website.
- In November 2015, the CMA assisted Office of Health Services (OHS) monitors with conducting a special audit of mental health services at Union CI. The audit focused on the delivery of mental health care in inpatient units, confinement, and outpatient mental health services. CMA survey tools were modified and used to assess specific issues. OHS compiled audit data and completed an audit report with CMA input. A corrective action plan (CAP) was initiated, and OHS is currently monitoring Union CI's CAP process. OHS will conduct an on-sit CAP visit in April. CMA staff will likely accompany OHS for the CAP visit.

- On 12/17/15, CMA staff conducted a 30 day monitoring visit to assess Florida Women’s Reception Center’s (FWRC) progress addressing issues identified in the emergency notification. FWRC’s formal CAP assessment was completed on 3/2/16, and resulted in 45 CAP findings closing, 1 CAP finding opened, and 67 CAP findings remaining open.
- A summary of CAP assessments as of 3/24/16 was provided:

**1<sup>st</sup> CAP Assessment**

- Baker CI (open)
- Holmes CI (open)
- Columbia CI (open)
- Jackson CI (open)

**2<sup>nd</sup> CAP Assessment**

- Lowell CI (open)
- Liberty CI (closed)
- Charlotte CI (closed)

**3<sup>rd</sup> CAP Assessment**

- Moore Haven CF (closed)
- Lowell CI (open)
- Northwest Florida Reception Center (FWRC) (Closed)
- Okeechobee CI (closed)
- Wakulla CI (open)
- Tomoka CI (open)

**4<sup>th</sup> CAP Assessment**

- South Bay CF (open)
- Lake CI (open)

**5<sup>th</sup> CAP Assessment**

- South Bay (closed)

**6<sup>th</sup> CAP Assessment**

- Martin CI (open)
- Suwannee CI (open)
- South Florida Reception Center (SFRC) (open)

- Upcoming surveys include: Madison CI (March), Franklin CI (March), Everglades CI (April), and Apalachee CI (May)
- Upcoming CAP assessments include: Dade CI (1<sup>st</sup> assessment), RMC (1<sup>st</sup> assessment), Graceville CF (1<sup>st</sup> assessment), Hamilton CI (2<sup>nd</sup> assessment), Columbia CI (2<sup>nd</sup> assessment), Martin CI (7<sup>th</sup> assessment), Suwannee CI (7<sup>th</sup> assessment), and SFRC (7<sup>th</sup> assessment)
- An overview of surveys and CAP assessments completed since fiscal year (FY) 2012-2013 were provided. The following summarizes the data presented:

**Surveys Conducted**

- FY 2012-2013-2 surveys
- FY 2013-2014-13 surveys

- FY 2014-2015-16 surveys
- FY 2015-2016 -9 surveys (as of 3/24/16)

**Total:** 40 Surveys

**CAP Assessments Conducted**

- FY 2012-2013-7 CAP assessments (all closed)
- FY 2013-2014-51 CAP assessments (3 open)
- FY 2014-2015-36 CAP assessments (6 open)
- FY 2015-2016 -3 CAP assessments (3 open)

**VI. Florida Department of Corrections, Office of Health Services Report-Tom Reimers, OHS Director of Health Services Administration**

- Four Comprehensive Health Services Invitations to Negotiate (ITN) were released on December 18, 2015 for Statewide Health Services, Dental Services, Mental Health Services, and RMC. Due to providers being present during the discussion, Mr. Reimers was unable to provide detailed information concerning the ITNs. However, he was able to share that OHS has completed 27 mandatory site visits and is currently in the question and answer phase of the ITN process. Specific information regarding the ITNs can be found on the Department's website (<http://www.dc.state.fl.us/business/healthsvcs/index.html>).
- Board members asked whether electronic medical records were included as a part of the ITN, and the Department informed them that it was included as a component of the statewide services ITN.
- Corizon provided the Department with a six month notice of termination, and their last day of service is on May 13, 2016.
- On February 1, 2016, the Department contracted with Centurion to take over the provision of health services. The transition from Corizon to Centurion will begin on April 17, 2016.
- At the next board meeting, OHS will provide an update regarding the transition and will have an opportunity to meet Centurion's management team.

**VII. Corizon Report-Elaine Carpino-Pettegrow, Corizon Vice President of Nursing**

- CAP updates for RMC, Gulf CI, Hamilton CI, Baker CI, NWFRC, Jackson CI, Tomoka CI, and Columbia CI were provided.
- Suwannee CI-Nursing system changes have been implemented to address the issues related to chronic illness clinic encounters and appointments, and additional nursing staff have been added. A Director of Mental Health Services has been hired, the Mental Health Services department is fully staffed, and staff re-education has occurred. Since January 2016, during regular business hours Dr. Kelly and a mental health professional have been responding to all psychological emergencies. SHOS admits have gone down as a result.
- Union CI- Union's audit CAP was approved, monitoring has begun, and staff have been retrained. Additional nursing and mental health staff have been hired. Medication pass

time have been changed, and increased monitoring of inpatient medication administration records (MAR) have begun.

- Lake CI-Ongoing collaboration with the institution's warden and security to address contraband issues. A dedicated wing for self-harm inmates has been opened. A new Director of Nursing (DON) has been hired.
- Lowell CI-Two new DONs and a Health Services Administrator (HSA) has been hired. There are five psychiatrist between the Main Unit and Annex. Telepsychiatry has been implemented.
- FWRC: A new HSA has been hired. Open CAPs are being monitored, and there is continued focus on medical records documentation.
- Telepsychiatry was implemented in August 2015, and is currently being implemented at Apalachee CI, Columbia CI, Lowell CI, Suwanee CI, and Union CI. The implementation of telepsychiatry has been successful in reducing the mental health services backlog.
- A summary of Corizon's CAP closures was provided.

#### **VIII. Wexford Report- Don Hulick, Wexford Director of Operations and Troy Kilpatrick, Wexford Regional Director of Nursing**

- Martin CI-New management team is in place. Training has taken place and daily monitoring of psychological emergencies have been implemented. There has been no episodes of psychiatric restraints, but staff have been retrained on the protocol.
- SFRC-Restraint training for the whole site has occurred, and staff has been educated about assessing inmates for calm behavior. A system has been implemented for after-hours restraint episodes. There have been no restraint episodes to date.
- Troy Kilpatrick will be leaving Wexford. His replacement is Helen Greig.

#### **IX. General Counsel Report-Breck Brannen, CMA General Counsel**

- There were no legal issues to report.
- Mr. Brannen will review meeting minutes to ensure the minutes adequately reflects the approved motion made during the meeting.

#### **X. New Business/Miscellaneous**

- Amanda Gaddis's last day with the CMA is on March 28, 2016.
- Future board meetings will be in-person, quarterly meetings. CMA staff will work with Board members to establish meeting dates.

#### **XI. Closing and Adjournment**

No further business was discussed and the meeting was adjourned at 11:37 a.m.