

**CORRECTIONAL MEDICAL AUTHORITY (CMA)  
MINUTES FROM BOARD MEETING  
November 4, 2014  
TALLAHASSEE, FLORIDA**

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**AGENDA ITEM - DISCUSSION**

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**LOCATION:** The Correctional Medical Authority held their monthly board meeting in Tallahassee, Florida, (Conference Call: 1-888-670-3525; Conference Code: 6468673392#) at 2:00 PM. Notice of the meeting was published in the Florida Administrative Weekly and emailed to CMA members.

**MEMBERS PRESENT:** Dr. Peter C. Debelius-Enemark, Dr. Harvey Novack, Ms. Annette Phelps, Mr. Ryan Beaty, Ms. Leigh Ann Cuddy, Mr. Lee Chaykin

**DOC REPRESENTATIVES PRESENT:** Stephen Whitfield, Dr. Thomas Shields, David Randall, Collean D'Acquisto, Dr. Long Do, Cliff Fairbanks

**CMA STAFF PRESENT:** Jane Holmes-Cain, Teri Palmer, Rachel Brock

**CMA LEGAL REPRESENTATIVE:** Breck Brannen

**EOG/OPB/PSU REPRESENTATIVES PRESENT:**

**CORIZON REPRESENTATIVES PRESENT:** John Dallas, Dr. Daniel Cherry, Kelly Durm,

**WEXFORD REPRESENTATIVE PRESENT:** Marty Kovacs

**CALL TO ORDER:** Chair - Dr. Peter C. Debelius-Enemark officially called the meeting to order at 2:02 p.m. and attendees introduced themselves.

❖ **APPROVAL OF THE SEPTEMBER 2014 CMA MINUTES:**

Chair - Dr. Peter C. Debelius-Enemark – Board member Lee Chaykin moved and Annette Phelps seconded the approval of the October 2014 minutes which were unanimously approved.

❖ **DIRECTOR’S REPORT:** Jane Holmes-Cain - Executive Director

**Annual Report:** The annual report is in progress and will be submitted to the board for review and approval by the end of December.

**Survey Report:** The director provided a summary of the findings from the Northwest Florida Reception Center survey in October which are available for review on the CMA website.

**CAP Report:** The director provided a summary of the third CAP assessment at Jefferson and the second at Santa Rosa. Staff will be returning to CFRC, Gadsden, Suwannee, Taylor, Zephyrhills, and Lake for follow-up assessments in the next two months.

**Upcoming Surveys and CAPs:** The CMA will survey Okeechobee and Moore Haven this week and complete follow-up CAP assessments at CFRC, Gadsden, Suwannee, Taylor, Zephyrhills, and Lake throughout November and December.

❖ **CORIZON REPORT:** John Dallas provided an overview on the status of their corrective actions.

❖ **WEXFORD REPORT:** Marty Kovacs provided a brief summary of the corrective actions being completed at their facilities.

❖ **CMA COMMITTEE MEETINGS:** Teri Palmer – Program Analyst

The QMC is trying to meet in December for an annual review of suicide cases and the Budget and Personnel Workgroup will also meet to review the Department’s legislative budget request.

❖ **CMA General Counsel's Report:** Breck Brannen

There is nothing to report at this time and no legal actions pending for the authority.

❖ **NEW BUSINESS/MISCELLANEOUS:**

None

❖ **ADJOURNMENT:**

The meeting was adjourned at 2:37 p.m.

Respectfully submitted,

Teri Palmer, BSW