



STATE OF FLORIDA  
CORRECTIONAL MEDICAL AUTHORITY

**CMA In-Person Board Meeting Minutes**  
**October 30, 2017**  
**9:00 AM-12:00 PM**

**Location:** The Correctional Medical Authority Board met in Room 2103, The Capitol, 400 South Monroe Street, Tallahassee, FL. A conference call line was also provided for Board Members and guests to call in (conference call number: 1-888-670-3525; conference code: 4107102753#). A notice of the meeting was published in the Florida Administrative Weekly and emailed to CMA Board Members, the Florida Department of Corrections, the Florida Department of Management Services, and Centurion.

**Board Members Present:** Dr. Peter C. Debelius-Enemark

**Board Members Present by Phone:** Lee Chakin, Leigh Ann Cuddy, Ryan Beaty, and Dr. Kathy Langston

**CMA Staff Present:** Jane Holmes-Cain, Nadege Dieujuste, April Johnson, Monica Dodrill, and Kathy McLaughlin

**Florida Department of Corrections Staff Present:** Tom Reimers, Laura Carter, and Dr. Thomas Shields

**Centurion Representatives Present:** Linda Cummings, Rhonda Sweitzer, and Dr. Peggy Watson Ferrell

**Centurion Representatives Present by Phone:** Victoria Love, Dr. Raphael Tapia, Ruth Feltner, and Lynette Hornsby

**I. Call to Order-Dr. Peter C. Debelius-Enemark, CMA Board Chair**

- Chair, Dr. Peter C. Debelius-Enemark officially called the meeting to order at 9:02 a.m., with a quorum present.
- Meeting attendee introductions were made.

**II. Approval of July 2017 Meeting Minutes-Dr. Peter C. Debelius-Enemark, CMA Board Chair**

- July 2017 meeting minutes were approved by the Board.

### **III. Quality Management Report-April Johnson, CMA Program Analyst**

- The last Quality Management Committee (QMC) meeting was held on August 18, 2017. Four Centurion cases were reviewed.
- A summary of meeting recommendations was provided.

### **IV. Director's Report-Jane Holmes-Cain, CMA Executive Director**

- A summary of survey findings for the following institutions was provided: Hernando CI, Gadsden CF, and Cross City CI. Full survey reports are available for review on the CMA website.
- Lake City CF and Lawtey CI were scheduled to be surveyed, but cancelled due to a Hurricane. They were rescheduled for October.
- A comparison of Hernando, Gadsden CF, and Cross City CI survey findings from fiscal years 2013-14 and 2016-17 was provided.
- A summary of Corrective Action Plan (CAP) assessments was provided:

#### **1<sup>st</sup> CAP Assessment**

- Mayo CI (Open)
- Calhoun CI (Closed)
- Union CI (Open)

#### **2<sup>nd</sup> CAP Assessment**

- Jefferson CI (Open)
- Santa Rosa CI (Open)

#### **3<sup>rd</sup> CAP Assessment**

- Martin CI (Open)
- Apalachee CI (Open)
- Blackwater CF (Closed)

#### **4<sup>th</sup> CAP Assessment**

- Everglades CI (Open)
- Franklin CI (Closed)

#### **5<sup>th</sup> CAP Assessment**

- Florida Women's Reception Center (FWRC) (Open)

#### **7<sup>th</sup> CAP Assessment**

- Lowell CI (Open)

#### **8<sup>th</sup> CAP Assessment**

- Lake CI (Open)

- Upcoming surveys include: Lake City CF (October), Lawtey CI (October), Florida State Prison (FSP) (November), and Taylor CI (December)
- Upcoming CAP assessments include: Suwannee CI (1<sup>st</sup> Assessment), Lancaster CI (1<sup>st</sup> Assessment), Lancaster CI (1<sup>st</sup> Assessment), Putnam CI (1<sup>st</sup> Assessment) Desoto CI (2<sup>nd</sup> Assessment), Dade CI (4<sup>th</sup> Assessment), Apalachee CI (4<sup>th</sup> Assessment), Everglades CI (5<sup>th</sup> Assessment), RMC (5<sup>th</sup> Assessment), Columbia CI (6<sup>th</sup> Assessment), FWRC (6<sup>th</sup> Assessment), and Lowell CI (8<sup>th</sup> Assessment)

#### **V. Florida Department of Corrections (FDC), Office of Health Services (OHS) Report-Tom Reimers, Director of Health Services**

- OHS received funding during the 2017 Legislative session to open four designated mental health dorms at Wakulla CI.
- FDC received approval to offer a 10 percent pay additive for officers working in inpatient mental health units.
- FDC has executed a settlement agreement with Disability Rights Florida regarding ADA compliance for visual and hearing impaired inmates.
- FDC continues mediation with Disability Rights Florida regarding inpatient mental health services.
- The Department's Health Services contract is still being negotiated.

#### **VI. Centurion Report-Linda Cummings, Centurion Statewide CQI Coordinator**

- Ms. Cummings reported on Centurions escalation policy development across sites.

#### **VII. New Business/Miscellaneous**

- The next board meeting will be held in January. It was proposed that the meeting be held at RMC. Additionally, it was proposed that the next QMC meeting take place following the board meeting.

#### **VIII. Closing and Adjournment**

- No further business was discussed and the meeting was adjourned at 10:17 a.m.